



Rotary Club of Illawarra Sunrise

District 9675

President: Tony McAdam 0414 426 367
Secretary: Isla Bowen 4228 1346



Board Meeting

Wednesday July 15th 2015 - 6.15pm

21 Sheringa Grove, Cordeaux Heights

Meeting opened: 6.15 pm

1. Attendance and Apologies:

Present: Lee Furness, Tony McAdam, Peter Rixon, Isla Bowen, John Bilboe, Michael Yabsley

Apologies: Di North, Brian Ashe, Elaine Devries

2. Minutes of Previous Meeting – Board Meeting 18th June 2015

Motion: The minutes of the previous meeting are adopted as a true and accurate record

Moved: Lee Furness

Seconded: Peter Rixon

Carried

3. Business Arising from the Minutes

- No business arising from minutes

4. Secretary's Report and Correspondence – Isla

4.1. Thank you from Di North for donation to Interplast and supporting the successful project in Fiji

4.2. Email from Di North seeking support for the Literacy Program.

Motion: Rotary Club of Illawarra Sunrise fund Literacy Program up to \$600 as required

Moved: John Bilboe

Seconded: Isla Bowen

Carried

4.3. Email from Lucy Gaffy requesting financial support to produce a short film

After discussion it was agreed that we were not in a position to support projects such as this.

Action: Isla to write to Lucy explaining position and wishing her all the best with her project.

5. Financial Report – Elaine De Vries

- General Purpose Account - \$5926.18
- Special Purpose Account - \$11097.12
- Race Day Account - \$8184.24 – includes SIW & Ride 4 Rotary.
- Request to move accounts from St George to IMB

Motion: That the Board authorise Club Treasurer Elaine De Vries to open up an Account with IMB to handle all Illawarra Sunrise Club Business. Signatories on the account to be Tony McAdam, Elaine De Vries, Isla Bowen, Diane North and Lee Furness.

Moved: Lee Furness

Seconded: Peter Rixon

Carried

6. Committee Reports

6.1. Administration – Brian Ashe

- Friends of Rotary
 - Peter has researched approaches made by some clubs (Adelaide, Bulli, West Wollongong)
 - Working with Children should be a pre requisite for all 'Friends'
 - Develop a Friends of Rotary policy for Illawarra Sunrise based on both the needs of the club and the learning from other approaches. Present to Board at the next meeting

Action: Peter Rixon to develop proposal to bring to next meeting

- Distribution/Members lists
 - Isla has re created the document to make it easier to include in electronic contact lists
 - Will be used (in agreement with Rowan) to track working with children registration
 - Different sheets created for each group ie 'Friends', 'Students', 'Others'.

Action: Isla Bowen to distribute draft to members

- Web Site
 - Who looks after the web site and are we getting the most value from this ?

Action: Tony McAdam to investigate

- Bulletin
 - The Calendar needs to be included or made available to members
 - Is the bulletin read by members?
 - Should be distributed by Wednesday of each week
 - "A day in the life" concept will be introduced to the talks program with Tony approaching a number of potential speakers
- Vocational Visits need planning. Suggestions
 - Family Services/Flagstaff/House of HopeFoodbarn/Warrongong Community Centre

Action: Peter Rixon to follow-up

- Membership
 - Invite Gordon Bradbury to be a Honorary Member of the club
 - Investigate inviting Manager Novotel and IMB rep to be an Honorary member

Action: Isla Bowen to write to Gordon and investigate inviting Manager, Novotel and 'IMB' rep. to be Honorary Members

- Life Membership
 - Is life membership a rotary process
 - If yes what is it?

Action: Brian Ashe to investigate life membership requirements

6.2. Service Projects – Peter Rixon

- Race Day (14th November 2015)
 - Meetings poorly attended. What is needed to get the best result for this event?

Action: Tony to explore options to involve more members with Elaine

- Sponsors urgently needed
- \$95 per person
- Need to urge members to support this event

- Christmas Raffle
 - Tony has secured a number of prizes based on Vouchers
 - Submissions requested from a number of charities (Dialysis, Aspect, Warrawong community, William Cambell college, Lifeline). Need 4 organisations to support
 - Raffle selling commences @ Lifeline Book fair
 - Then 1st week in November
 - 3 other days at the races Dec 6, 12, 19
 - Venues Organised
 - Need more help selling raffle tickets
 - Tony looking at buying new signage for this year.
- Australia Day
 - To be discussed at Sept 2015 meeting
- Wings Over Illawarra
 - To be discussed at Feb 2016 meeting
- Ride 4 Rotary
 - Approximately \$12,000 raised
 - Presentation to Charity being arranged
 - To be discussed at Jan/Feb 2016 meeting ???Date to 2016 event
- Mount to Mount (August 2)
 - 6 members supporting the event
 - First drink station near the scout camp

- Rowan Huxtable Surf Training – November 27, 2015
 - Opportunity to work with and get to know exchange students
 - Fish and chips mandatory
- Tafe Dinner set for October 28, 2015
- Wyn Jansen Alpine Retreat - 19-21st February
 - Feedback from Lodge was that the accommodation was very good
- Red Cross visit April 29, 2016
- Harry Mitchel (Potential Vocation Visit)
 - Dinner at the airport
 - Flights to Sydney
 - \$90 – 95 per head

Action: Peter R to follow up

6.3. Rotary Foundation – John Bilboe

- Myra in the Philippines finalising projects – next visit Jan 2016
 - Refurbish facilities
 - Injection program
 - Building program
 - Water purity
 - UK rotary group keen to sponsor
 - 30 computers boxed up and potentially more to come

6.4. New Generations – Lee Furness

- One student, Martin Vasseur (shared with Corrimal) starting in September for 3 months
 - Need to discuss arrangements with Corrimal Rotary
- Exchange students Lea and Jan returned home
- RYPEN this weekend
 - Lee attending with 5 students - 3 of whom we support
- RYLA – to be held in January 2016
- RYDA - Need to decide what to do this year
- MUNA - District wide event. Need to decide what role we play ?
- Interact
 - Ian and Edith support St Marys each fortnight and have been actively involved with Rotary for many years
 - Proposed that they should be nominated for further recognition

Action: Investigate requirements Lee Furness

6.5 Public Relations – Tony McAdam

Nothing additional to discuss

7. President's Report – Tony McAdam

Tony outlined his ideas for the club with an emphasis on a variety of activities, social events and speakers

- A draft 12 month activity plan presented to board for consideration
- Tony distributed some suggested questions to survey members about their satisfaction with aspects of Sunrise – and suggestions for improving and/or adding to activities, meetings etc
- Tony discussed ideas he picked up from attending numerous meetings from other Rotary Clubs and suggestions for making meetings more ‘fun’
- District Presidents Meeting July 24, 2015

Action: Michael Y – To assemble survey questions based on other Rotary surveys and the needs of Sunshine and to distribute before next meeting

8. General Business

- Annual Report
 - John pointed out that we spend >\$500 pa on printing the report and questioned if it was necessary to have all hard copies

Motion: In future only 10 copies of the Report to be printed and that the report be made available on the web site for members

Moved: John Bilboe

Seconded: Tony McAdam

Carried

- Certificates of Appreciation
 - Suggested that certificates of appreciation be used more often
 - Peter and Edith to be approached to manage the certificates

Action: Tony to talk to Edith and Peter

Motion: Guest speakers to be given a certificate of appreciation with a donation to a Rotary charity

Moved: Tony McAdam

Seconded: Isla Bowen

Carried

- Mark Hampton to be given a certificate of appreciation

Action: Tony to organise and present

- Social Events
 - Carol Jeffs has volunteered to organise social events with an assistant

9. Actions Summary

Action	By Whom	By When
Write to Lucy Gaffy declining request for financial assistance for film project	Isla B	August meeting
Information on ‘Friends of Rotary’ – more formal process needed – develop proposal for Sunrise	Peter R	August meeting

Update member's list – Isla to distribute to members for any changes	Isla B	August meeting
Need to investigate who is responsible for updating/managing website	Tony Mc	August meeting
Follow-up on services/organisations for Vocational Visits	Peter R	August meeting
Write to Gordon Bradbury inviting him to be Honorary Member – investigate inviting IMB rep. and Manager Novotel	Isla B	August meeting
Investigate 'Life Membership' requirement/process	Brian A	August meeting
Subcommittee to support Elaine for Race Day – more member assistance	Tony Mc	August meeting
Follow-up with Harry Mitchell – Flight to Sydney, dinner etc	Peter R	August meeting
Investigate requirements for Ian & Edith to be nominated for further recognition	Lee F	August meeting
Certification of appreciation for speakers at Friday meetings – discuss with Edith and Peter	Tony Mc	August meeting
Assemble questions based on other Rotary surveys and the needs of Sunshine and distribute before next meeting	Michael Y	Before August Meeting
Organise a Certification of Appreciation for Mark Hampton	Tony Mc	August meeting

10. Next Meeting

The next meeting will be held on 11th August 2015, 6.00pm for 6.15pm @ Tony's place

Meeting closed 8.35 PM

Tony McAdam
President

Isla Bowen
Secretary