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|  | <h1>Rotary Club of Illawarra Sunrise</h1> <h2>District 9675</h2> <p> President: Tony McAdam 0414 426 367 Secretary: Isla Bowen 4228 1346 </p> |  |
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Minutes

Board Meeting - Wednesday August 19th 2015 - 6.15pm 21 Sheringa Grove, Cordeaux Heights

Meeting opened: 6.15 pm

1. Attendance and Apologies:

1.1 Present: Lee Furness, Tony McAdam, Peter Rixon, Isla Bowen, John Bilboe, Michael Yabsley, Brian Ashe, Elaine DeVries

Apologies: Di North,

2. Minutes of Previous Meeting – Board Meeting 15th July 2015

Motion: The minutes of the previous meeting are adopted as a true and accurate record


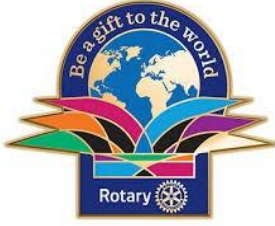
Moved: Elaine De Vries

Seconded: Isla Bowen

Carried

2.1 **Business Arising and Actions**

| Action | Status | By Whom | By When |
|--|--|------------------|----------------|
| Write to Lucy Gaffy declining request for financial assistance for film project | Letter Sent. Complete | Isla B | August meeting |
| Information on 'Friends of Rotary' – more formal process needed – develop proposal for Sunrise. Document prepared and submitted to board | Document prepared. Discussed in meeting. See Minutes. Complete | Peter R | August meeting |
| Update member's list – Isla to distribute to members for any changes | List updated and circulated. Complete | Isla B | August meeting |
| Need to investigate who is responsible for updating/managing website | Betty H. Complete | Tony Mc | August meeting |
| Follow-up on services/organisations for Vocational Visits | In progress | Peter R | August meeting |
| Write to Gordon Bradbury inviting him to be Honorary Member – investigate inviting IMB rep. and Manager Novotel | In progress. Tony to ask in person | Isla B / Tony Mc | August meeting |
| Investigate 'LifeMembership' requirement/process | Life Membership does not exist in Rotary. Complete | Brian A | August meeting |
| Subcommittee to support Elaine for Race Day – more member assistance | Complete | Tony Mc | August meeting |
| Follow-up with Harry Mitchell – Flight to Sydney, dinner etc | In Progress | Peter R | August meeting |
| Investigate requirements for Ian & Edith to be nominated for further recognition | In progress | Lee F | August meeting |
| Certification of appreciation for speakers at Friday meetings – discuss with Edith and Peter | Complete | Tony Mc | August meeting |

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| Assemble questions based on other Rotary surveys and the needs of Sunshine and distribute before next meeting | Drafted. Integrated into new Website. | Michael Y | Before August Meeting |
| Organise a Certification of Appreciation for Mark Hampton | Complete | Tony Mc | August meeting |

3. President's Report

3.1 Tony tabled some key event dates

| Date | Event |
|-----------------------------------|----------------------------------|
| Oct 9 2015 | Hat Day |
| Dec 11 2015 | Xmas party at Tony's house |
| Dec 18 2015 | Family Rotary Breakfast |
| Friday 15 Jan 2016 | Meeting at Lee's house |
| Friday 22 Jan 2016 | First Rotary meeting of the 2016 |
| Sunday June 26 th 2016 | Changeover lunch |

4. Secretary's Report and Correspondence

4.1 IN

- a. Post office require an official letter to retain the PO Box at the current rate **Action: Isla B**
- b. Hat Day – Oct 9, 2015. Tabled in President's report
- c. Rise & Shine Community Clean Up. Sep 13th 2015. Puckey's estate. Respond to council and advise members of the date and requirements **Action: Isla B**
- d. Received a number of requests for money. Respond that our program is full **Action: Isla B**

4.2 OUT

- a. Rhys Gray – Unclear if still a member of IS
- b. Confirmation of Former RC Membership to Harden RC– Rhys

4.3 Other

- a. The "Other" email list has been updated. Need to verify that these people still wish to receive the Newsletter. **Action: Isla B**



Rotary Club of Illawarra Sunrise

District 9675

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Secretary: Isla Bowen 4228 1346



5. Financial Report

5.1 IMB Accounts

- a. Four IMB accounts have been established and signatories authorised
- b. St George accounts will not be closed until the IMB covers all processes
- c. Ride for Rotary: Finances to be managed by Corimal. Need to advise David Swan
Action: Elaine De
- d. Swing into wings money needs to be distributed. Presentation planned
- e. Need to change the contact details for accounts at IMB. **Action: Elaine De**

5.2 Account balances

- a. General Account \$9320
- b. Special Account \$10,330
- c. Race Day Account \$6277


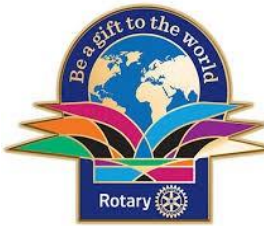
6. Committee Reports

6.1 Administration – Brian Ashe

- a. Speaker's program. Peter has under control
- b. Bulletin. Process working well
- c. Membership: Tony will approach Steve Savage and Gordan Bradbury about honorary membership
Action: Tony Mc
- d. Constitution update. Not a lot of scope to change. Proposal to pass to David Swan to see what can be changed to better meet our needs. **Action: Brian A**

6.2 Service Projects/Vocational – Peter Rixon

- a. Race Day - Nov 14, 2015. Sponsors looking good. Need members to organise tables and provide smaller prizes. Next meeting August 27 6pm Elaine's place
- b. Christmas Raffle. 4 organisations on board. Process in hand. Kick off lifeline 9-11 October
- c. Australia Day - To be discussed Sept 2015 meeting
- d. Wings Over the Illawarra – To be discussed Feb 2016 meeting
- e. Ride For Rotary – To be discussed at a later date
- f. Rowan Huxtable Surf Training – Nov 27, 2015
- g. Tafe Dinner – Oct 28, 2015
- h. Wyn Jansen Alpine Retreat Feb 19-21st, 2016
- i. Red Cross visit – April 29, 2016
- j. Harry Mitchell – Peter organising visit

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8. Next Meeting – Sept 16, 2015

Actions Summary

| Action | Status | By Whom | By When |
|---|---------------------------------------|-----------|--------------|
| Follow-up on services/organisations for Vocational Visits | In progress | Peter R | Sept meeting |
| Invite Gordon Bradbury & Manager Novotel to be Honorary Members of Sunrise. | In progress. See Discussion | Tony Mc | Sept meeting |
| Follow-up with Harry Mitchell – Flight to Sydney, dinner etc | In Progress | Peter R | Sept meeting |
| Investigate requirements for Ian & Edith to be nominated for further recognition | In progress | Lee F | Sept meeting |
| Survey - needs of Sunshine | Drafted. Integrated into new Website. | Michael Y | Sept meeting |
| General requests for money. Respond that our program is full | On going | Isla B | On going |
| The “Other” email list updated. Need to verify if people still wish to receive the Newsletter | In process | Isla B | Sept meeting |
| Ride for Rotary: Finances to be managed by Corrimal Need to advise David Swan | To do | Elaine De | Sept meeting |
| Need to change the contact details for accounts at IMB | To do | Elaine De | Sept meeting |
| Constitution update. Proposal to pass to David Swan to see what can be changed to better meet our needs | To do | Brian A | Sept meeting |
| Sisterhood agreement with Glenhaven Rotary Club. Is it possible to have such an agreement | To do | John B | Sept meeting |
| Proposal from Metro Bacolod R.C. re funding for Cleft Palate ops. Amounts to \$1600. Agreed | To do | John B | Sept meeting |
| Sunrise to support district Muna and will review in 2016. Action: letter to Michael Hough | To do | Tony Mc | Sept meeting |

Tony McAdam
President

Isla Bowen
Secretary